

**Intern – Policy & Projects**  
**BirdLife International Africa Partnership Secretariat**

**Terms of Reference**

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**OVERALL PURPOSE OF THE INTERNSHIP:**

- To support Policy, Advocacy and Project work for a period of 6 months.

**RELATIONSHIPS**

- Supervised by Programme Coordinator for Policy – Ken Mwathe
- Liaising with the BirdLife Policy & Advocacy Team
- Communicating regularly with other BirdLife staff and the Africa Partnership.

**INTERNSHIP DURATION**

1 February to 31 July 2019.

**MAIN ROLES AND DUTIES:**

- 1. Support the preparation of the 2018 monitoring report of the Africa Policy and Advocacy Strategy 2016-2020:**
  - Follow up with partners and programme staff for inputs.
  - In liaison with the Line Manager develop the 2018 policy and advocacy report.
  - Support in regularly updating and following up with partners on policy engagement and Post 2020 discussions.
- 2. Support development of report on study of impacts of infrastructure on Birds/IBAs**
  - Follow up progress with the analysis with external partners such as the RSPB
  - Assist in the development and dissemination of a policy brief on impacts of infrastructure.
- 3. Support IBAs in Danger/ASCET work**
  - Support advocacy action on a number of selected sites facing damaging developments.
  - Support in updating of 2019 Africa IBAs in Danger List
  - Support updating of Africa Site casework pages
  - Assist in organizing ASCET meeting and taking notes
  - Support in preparation and participation at other key meetings (e.g UNEA4)
- 5. Any other task that may be assigned by the Line Manager**

**Expected outputs**

- 2018 Africa Policy Report
- Policy brief on impacts of infrastructure
- Updated 2019 IBAs in Danger
- At least 1 ASCET meeting effectively organised and effective participation at UNEA4
- Updated Africa Site Casework pages