

CEPF EAM - Application Guidance

Title

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CEPF provides two types of grants in the Eastern Afromontane Hotspot: *Large Grants* and *Small Grants*.

Applications are **ONLY** accepted in response to [calls for proposals](#)

APPLICATION

For large grants:

Please read the instructions in the relevant call for proposals.

Call for proposals 13 is open until 15 January 2016 and applies to all KBAs in Kenya, Uganda and Tanzania*

The full list of KBAs is included in the Ecosystem Profile (Appendix 2, included in the main document) [here](#) (PDF - 4 MB).

Other relevant appendices are?

- [Appendix 1: Species Outcomes](#) (PDF - 102 KB)
- [Appendix 3: Species per KBAs?](#) (XLSX - 135 KB)?

* This excludes the KBAs that were part of the former Eastern Arc Mountains and Coastal Forest hotspot in Kenya and Tanzania - see also below

LETTERS OF INQUIRY

Letters of Inquiry (LOI) [for large grants](#) are available here in [English](#)

For small grants:

Please read the instructions in the relevant call for proposals.

Call for proposals 7 ('Rapid Response Fund') only accepts applications ON INVITATION.

Please write to us before you wish to apply: CEPF-EAM-RIT@birdlife.org

LETTERS OF INQUIRY

Letters of Inquiry (LOI) for small grants are available here in [English](#), [French](#), [Portuguese](#) or [Arabic](#).

ELIGIBILITY

- Non-governmental organisations, community groups, private enterprises, universities and other civil society applicants may apply for funding.
- Applications from organizations that propose to build capacity of local civil society and community groups are particularly encouraged.
- Projects must be located within the sites and countries identified above and in the Ecosystem Profile.
- Organizations must have their own bank account and be authorized under relevant national laws to receive charitable contributions.

Government-owned enterprises or institutions are eligible only if they can demonstrate that the enterprise or institution:

- has a legal personality independent of any government agency or actor;
- has the authority to apply for and receive private funds; and
- may not assert a claim of sovereign immunity

Grants cannot be used for:

- the purchase of land, involuntary resettlement of people including displacement of land uses or impeding access to traditional uses of natural resources, or activities that negatively affect physical cultural resources, including those important to local communities;
- activities adversely affecting Indigenous Peoples or where these communities have not provided their broad support to the project activities; or
- the removal or alteration of any physical cultural property (including sites having archaeological, paleontological, historical, religious, or unique natural values);
- activities in Afromontane KBAs which were previously included in the Eastern Arc and Coastal Forest Hotspot (Kenya and Tanzania) - these are:
 - Kenya: Taita Hills Forests
 - Tanzania: East Usambara Mountains * Mahenge Mountains * Nguru Mountains * North Pare Mountains * Rubeho Mountains * South Pare Mountains * Udzungwa Mountains * Ukaguru Mountains * Uluguru Mountains * West Usambara Mountains * Udzungwa Mountains Catchment * Uluguru Mountains Catchment

NB lists of eligible countries, corridors and KBAs for each Round of funding will be included in the relevant call for proposals

ADVISORY SERVICE

All applicants are encouraged to discuss proposal ideas with the EAM RIT at CEPF-EAM-RIT@birdlife.org. Those wishing to seek guidance from the EAM RIT should do so well in advance of the deadline. Dates will be provided in the call for proposals.

GRIEVANCE MECHANISM

Please find the CEPF 'grievance procedure' on : www.cepf.net/resources/Pages/default.aspx (right sidebar) and on www.cepf.net/about_cepf/governance/Pages/default.aspx (right sidebar)

REFERENCE DOCUMENTS

All potential applicants should refer to the Ecosystem Profile, the LOI Form, and the following references available on the CEPF website:

- How to apply (Large Grants): www.cepf.net/grants/apply/Pages/default.aspx
 - Frequently asked questions: www.cepf.net/about_cepf/faq/Pages/default.aspx
 - Eligibility criteria for applicants: www.cepf.net/grants/Pages/eligibility.aspx
 - CEPF projects database: www.cepf.net/grants/project_database/Pages/default.aspx
 - CEPF safeguard policies: www.cepf.net/grants/Pages/safeguard_policies.aspx
 - Proposed activities must observe all World Bank safeguard policies found at <http://go.worldbank.org/WTA1ODE7T0>.
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DECISION-MAKING PROCESS

Decisions on are based on reviews by the CEPF Secretariat, the RIT, the RIT Advisory Board and external technical reviewers.

Large grants:

If your LOI is successful, the CEPF Secretariat will invite you to prepare a full project proposal. The invitation to submit a full project proposal is usually sent within two months after the deadline. The guidelines for preparing a full project proposal will be provided when your LOI has been accepted. The timeframe for processing a large grant application from initial submission of the LOI to the award of the grant is usually 6-8 months.

Small grants:

If your LOI is successful, BirdLife International and/or EWNHS (for small grants in Ethiopia) will be in touch with you to complete the necessary processes to award you a small grant.

CONTACT

Please direct any questions or concerns to: CEPF-EAM-RIT@birdlife.org or visit the [CONTACT US](#) page for further information.

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